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HIV Health Services Planning Council People Living with HIV Advisory Committee

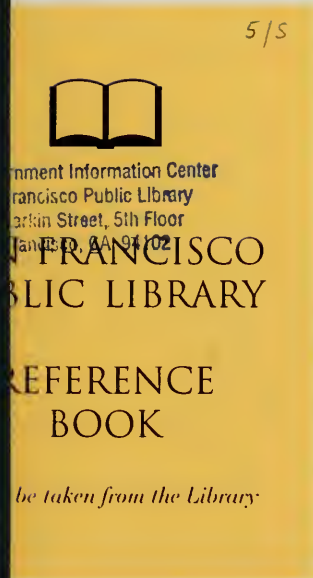
Agenda
July 10, 2002
5:30 - 7:30 p.m.
25 Van Ness, rm. 330 A

DOCUMENTS DEPT.

FEB 22 2006

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Item	Presenter	Time
1. Introductions	Group	5:30 - 5:35
2. Review/Approval of Agenda/Minutes	Group	5:35 - 5:40
5/S	Group	5:40 - 5:45
		5:45 - 5:50
	Brad	5:50 - 5:55
	Group	5:55 - 6:30
Assessment		
possible		
nd timeline -		
		6:30 - 6:40
		6:40 - 7:00
port:		
Discussion of Monthly client cases	Richard B.	
8. Mission Statement:		
Presentation of final draft - VOTI:	Brad	7:00 - 7:15
9. New Business/Next Agenda	Group	7:15 - 7:30



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1. Introductions	Group	5:30 - 5:35
2. Review/Approval of Agenda/Minutes	Group	5:35 - 5:40
3. Announcements	Group	5:40 - 5:45
4. Public Comment		5:45 - 5:50
5. Caucus Feedback	Brad	5:50 - 5:55
6. Community Forums:	Group	5:55 - 6:30
Review Needs Assessment		
Discussion of possible forum/focus		
Group topics and timeline - VOTE		
Dinner Break		6:30 - 6:40
7. Advocacy Project Report:		6:40 - 7:00
Discussion of Monthly client cases	Richard B.	
8. Mission Statement:		
Presentation of final draft - VOTE	Brad	7:00 - 7:15
9. New Business/Next Agenda	Group	7:15 - 7:30

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**HIV Health Services Planning Council
PLWH ADVISORY COMMITTEE MEETING**

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Meeting Date: July 10, 2002

Meeting Place: 25 Van Ness Ave., Room 330B

Meeting Time: 5:30pm - 7:30pm

Members Present: Brad Hume, (Co-chair); Mjay Sanders, (Co-chair); Catherine Geanuracos; Ken

Pearce; Dirk Doepliner

Others Present: Benjamin McCloskey (SFRA); Richard Bargetto (Advocacy Project); Eric Whitney
(Administrative Director); and Tricia Turner (Council Admin. Asst.).

Next Meeting: Wed., August 14, 2002, 25 Van Ness, 330A.

5:30pm -7:30pm

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PUBLIC LIBRARY**Introductions****Review / Approval of Agenda & Minutes**

Agenda and Minutes were approved without changes.

Announcements

The Redevelopment Agency is reconvening the HOPWA Advisory Committee on Wednesday, July 17th at 3pm at the 770 Golden Gate, 3rd Floor -a, Gough. The meeting will continue thereafter on the 3rd Wednesday of every month.

Mjay announced that HealthNet Seniority Plus has worked out an agreement with Brown & Toland medical group that they will stay in SF County if physicians agree that they will not refer any patient to California Pacific Medical Center for hospitalization effective 10/01/02. This is problematic because if a patient is being admitted for inpatient care, they may not get medical care from their primary physician. It is anticipated that at the end of 2003, HealthNet will not offer a Medicare/HMO to residents in San Francisco. This loss will leave Kaiser and Medicare as the only health care choice for PLWH in San Francisco.

Public Comment

There was no public comment.

Caucus Feedback

There was feedback forwarded to the Steering Committee regarding the Caucus' May meeting. Although the Co-chairs had no knowledge of the concerns expressed at the Steering Committee meeting, the format at the June Caucus meeting had already been changed to spend less time on administrative tasks. It was suggested that Committee Members discuss any concerns at the Caucus Committee meetings.

Community Forums --Possible Forums

The group would like to survey needs of the HIV/AIDS community before any prioritizations. Brad Hume suggested that the committee hold their forum to focus on the transgender community, as the committee has not yet spent a considerable amount of time outreaching to this population.

Another possible topic would be holding a forum on the question posed to the Council regarding the 3-year plan. The last forum was attended by consumers who were asked what their top three service category needs were. By incorporating people most in need (i.e. transgender folks, young African American men, multiple diagnosed) the forum could address the needs of specific populations. Every six months or so, the Council could meet in a community neighborhood which includes specific populations with whom the Council wants to outreach. Dirk Doepliner recommended that the PLWH Advisory Committee do so, as the forum of the meeting is more flexible than the Council meetings.

As time is of the essence, the LGBT Center and LGBT papers could offer the advertisement and space the forum requires. The focus of the forum could be "What are Your Core Services?". The group agreed August 6th or August 8th, 6-8pm are the tentative dates. Catherine suggested recruiting from agencies that could provide a diverse audience. Eric has vouchers which could be used as incentives. Mjay, Brad, Tricia and Eric will meet regarding the administrative work.

Advocacy Project Report

Richard Bargetto has been working with Project Open Hand in developing surrogate shoppers for terminated clients. The agency believes the program has been moderately successful. One client will be reinstated after a year of using the surrogate shopper program; another will be reinstated after completing an anger management course; the third case will be reviewed in 6 months. Richard has asked if they are going to continue inconsistent terminations or develop a solid policy on termination. As complaints have quieted down, the agency response has been that they will continue their ad hoc decided terminations. Mental health issues are of concern and the agency is not tolerating any type of abuse. This particular provider believes that their staff should not be subjected to verbal abuse as well as physical abuse. The committee expressed that as many of the HIV Consumers are dually and triply diagnosed, the agency must be willing to have a policy in writing and increase mental health training. Ken Pearce suggested that the committee write a letter to Project Open Hand. The Committee proposed that they could suggest to HIV Health Services to include a requirement that there be a termination policy in every agency's contract.

Richard referred the client who filed a grievance against PRC to the attorney who handles their grievances. That process is moving forward.

Mission Statement -- Presentation of final draft

Pursuant to feedback from the previous meeting, Brad drafted a new mission statement. He took into consideration the committee's reasons for attending, literacy levels, the Council's Shared Visions document. Brad distributed his draft version, providing the committee with a new name: The Committee for People Living with HIV (CPLH). This draft is different from those presented in the past by incorporating consumer advocacy, system evaluation, and policy development. In the past, the Caucus has especially valued self-sufficiency. The group suggested some minor changes. The committee decided to maintain the name decided at the last meeting. As such, the new mission statement reads: The People Living with HIV Advisory Committee is made up of CARE Council members and encourages public participation. Our goal is to make sure the Council's decision making supports a client-centered system of care that gives people the power to be self-sufficient, improves their quality of life and upholds the values of compassion, respect, excellence, integration, informed choice, easy access, and equality. We accomplish this goal by seeking out the many voices of the HIV+ community through forums, focus groups and monthly meetings, offering consumer advocacy and education, and providing ongoing system evaluation and policy development.

Ken Pearce moved to approve the mission statement with changes; Catherine seconded. Outcome: The Motion passed.

New Business/Next Agenda

- Meeting in different community neighborhoods
- Client Termination policy requirement

Adjournment

7:32pm

Approved 8/14/02

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**People Living with HIV Advisory Committee
of the
HIV Health Services Planning Council**

Community Forum

August 6, 2002


**San Francisco LGBT Community Center
1800 Market Street, Rm. 300
6:30 p.m. - 8:30 p.m.**

Item	Time
Welcome/Introductions	6:30 - 6:35
Who we are & what we do.	
Current funding scenario	6:35 - 6:45
What's currently happening with federal funding for HIV/AIDS services in San Francisco?	
Overview of the Process for the evening	6:45 - 6:55
How you can help us this evening by systematically providing us with some valuable input.	
Review of Sub-categories	6:55 - 7:40
Overview of 31 currently funded services areas (i.e., Complementary Therapy, Residential Substance-Abuse Treatment, Congregate Meals, etc.)	
Prioritization (sticker placement)	7:40 - 8:00
What's your opinion on what services sub-categories are most important, and which ones are less important than others?	
Reflection on Results/Discussion	8:00 - 8:30
Adjourn	8:30

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HIV Health Services Planning Council
People Living With HIV Advisory Committee
August 14, 2002
25 Van Ness Avenue, Room 330 A
5:30 p.m. - 7:30 p.m.

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Item	Presenter	Time
1. Welcome and Introductions	Group	5:30-5:35
2. Review, Amendment and Approval of Agenda	Group	5:35-5:40
3. Review and Approval of Minutes	Group	5:40-5:45
4. Announcements	Group	5:45-5:50
5. Public Comment	Group	5:50-6:00
6. HIV Consumer Advocacy Report	Richard Bargetto	6:00-6:15
7. Dinner Break	Group	6:15-6:25
8. Community Forum Format and Results	Group	6:25-6:35
9. Prioritization Goals and Objectives	Group	6:35-7:25
10. Other Business/Next Meeting Agenda	Group	7:25-7:30

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**HIV Health Services Planning Council
PLWH ADVISORY COMMITTEE MEETING****DOCUMENTS DEPT****FEB 22 2006****SAN FRANCISCO
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Meeting Date: August 14, 2002
Meeting Place: 25 Van Ness Ave., Room 330B
Meeting Time: 5:30pm - 7:30pm
Members Present: Brad Hume, (Co-chair); Mjay Sanders, (Co-chair); Charles Siron; Randy Allgaier; Ken Pearce
Others Present: Franklin Mason (Public); Paul Harrison (Public); Seville Christian (Public); Ellen Novagrodsky (ALRP); Francisco Brockmann (Quan Yin); Zach Cook (Quan Yin); JT Swanson (Positive Resource Center); Sam Rodriguez (Public); Frederick Martin (Public); Doug McClain (Public); Carlis Chaupé (Public); Richard Bargetto (Advocacy Project); and Tricia Turner (Council Admin. Asst.).
Next Meeting: Wed., September 11, 2002, 25 Van Ness, 330A, 5:30pm -7:30pm

Introductions**Review / Approval of Agenda & Minutes**

Agenda and Minutes were approved without changes. Brad Hume read the Mission Statement for guests.

Announcements

Randy Allgaier explained that Brown and Toland medical group has announced that they will not refer any patient to California Pacific Medical Center for hospitalization as part of a new HMO contract. This is problematic because if a patient is being admitted for inpatient care, they may not get medical attention from their primary physician. He has arranged for a meeting with the Brown & Toland folks and urged committee members to contact him if they wish to attend.

Public Comment

Francisco Brockmann, urged the council to hold complementary care harmless at prioritization. A number of clients from Quan Yin Healing Arts Center explained how their services have benefited their lives.

JT Swanson, Benefits Counselor at Positive Resource Center introduced herself. She explained that with the successes of benefits counseling, people will not have to use CARE dollars, instead will use MediCal so CARE dollars can go to other services that are so vitally important.

Frederick Martin, read a letter from a friend not present, who uses acupuncture for treatment at Quan Yin. Frederick uses acupuncture also, and explained that its benefits are phenomenal.

Doug McClain, a client of American College of Traditional Chinese Medicine, explained how complementary therapies give him an alternate option to meds.

Sam, a consumer of services, started how using acupuncture has helped him cope with coming off drugs and explained how such services have a positive impact on his life.

Paul Harrison has been interested in the PLWH Advisory Committee, and this is the first time he has had the chance to come here.

Franklin Mason, uses Lutheran Social Services for Money Management. Recently with staff turnover, the quality of services has suffered. Richard Bargetto offered to help with the ISS issues.

Brad invited the group to return to meetings in the future. Ken explained that people should return time and time again to advocate for the services they value because the information they share at the PLWH AC about their experiences with particular services is presented to the Council.

HIV Consumer Advocacy Project

Richard Bargetto introduced himself, and explained what services he provides. He acts as an independent advocate for consumers in their grievances against every CARE funded agency in San Francisco. His role is to prevent termination, and if it's not possible, he files a grievance with the agency. He assesses if the client is being treated fairly, and handles matters accordingly. He had a considerably large number of complaints in July (9). He explained that the surrogate shopping program at Project Open Hand has proven successful. He reviewed the UCSF grievance and answered questions about other specific cases.

Community Forums -Forum Format and Results

Brad reviewed the format of the Forum, and the prioritization activity. Red, yellow, and green stickers were distributed at the forum, and participants placed their stickers on a large sheet labeled with a Sub Category. The stickers represented "stop", "slow", "go" funding. Outreach was carried out by flyer distribution at CARE funded agencies. During discussion, the group agreed upon a couple of recommendations- duplication of services is unnecessary and Integrated Services should be encouraged. Some rankings seemed somewhat skewed. De-centralized dental was considerably low, perhaps because the contract is new and this particular contractor is still working on their service delivery. Pharmaceuticals were prioritized high because medicines are very important to the community surveyed. However, after the rankings exercise, a discussion followed in which it was explained that since ADAP covers most meds, this subcategory does not actually receive very much funding from CARE. Brad explained that the exercise was valuable because it determined what services are at the top of the community's priority list as represented by this group of consumers. Brad answered some important questions from visitors about the purview and the process of the Council.

Prioritization Goals and Objectives

The group reviewed the Future Projects Sheet to assist with the PLWH Advisory Committee's Goals and Objectives. Many of the projects were proposed last year and have not been completed. Brad suggested adding the Technical Assistance for providers regarding how to deal with violence and the construction of a standardized client satisfaction survey that is incorporated into agency policy. Brad explained that a liaison from the Mayor's office has traditionally been absent from meetings. Ken suggested that this committee write a letter to the co-chairs of the Council so that they can urge the Mayor's office to provide a representative at meetings. Leadership Training vouchers from Compass Point have already been purchased. In September, the group will look at how to use them. The committee would like to hold many more Community Forums. Randy Allgaier offered to work on developing the Community Action Committee. This committee was created for outreach and advocacy. It was suggested that if the PLWH AC attempted to incorporate the roll of the Community Action Committee into the work of the PLWH AC, it might be too intensive. However, the group also discussed the lack of attendance at established committee meetings during a time of creating new committees such as the Community Action Committee. The Membership Committee goal to connect new Council members with mentor Council members is carried over from last year. Charles suggested that the PLWH AC make a statement about attendance requirements. Brad will arrange the findings to be presented at the Prioritization retreat.

Other Business/Next Meeting Agenda

- * Leadership Training - bring ideas
- * Co-chair elections - October (Brad will step down at the end of Sept.)
- * Membership issue: Block voting vs. individual voting

Adjournment

7:40pm

Approved 10/09/02

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HIV Health Services Planning Council
People Living With HIV (PLWH) Advisory Committee
Wednesday
October 9, 2002
25 Van Ness Avenue, Room 330 A
5:30 p.m. - 7:30 p.m.

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4. Announcements	Group	5:45
5. Public Comment	Group	5:50
6. HIV Consumer Advocacy Report	Richard Bargetto	6:00
7. Dinner Break	Group	6:15
8. Prioritization Process and Results- A Review	Group	6:30
9. Goals and Objectives 2003	Group	6:40
10. Our Mission - A Discussion	Group	6:50
11. Co-Chair Nominations and Election	Group	7:10
12. Other Business/Next Meeting Agenda	Group	7:20

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**HIV Health Services Planning Council
PLWH ADVISORY COMMITTEE MEETING****DOCUMENTS DEPT.****FEB 22 2006****SAN FRANCISCO
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Meeting Date: October 9, 2002

Meeting Place: 25 Van Ness Ave., Room 330A

Meeting Time: 5:30pm - 7:30pm

Members Present: Brad Hume, (Co-chair); Mjay Sanders, (Co-chair); Charles Siron; Randy Allgaier;

Skye Ambrose; Dirk Doepfner.

Others Present: Richard Bargetto (HIV Consumer Rights Advocate); Iricia Turner (Council Admin. Asst.).

Next Meeting: Wed., Nov. 13th, 2002, 25 Van Ness, 330A.

5:30pm -7:30pm

Review / Approval of Agenda & Minutes

Brad Hume proposed that the agenda be changed to accommodate two additional items: The I & I Committee recommended this committee oversee all Needs Assessment activities. They concluded that this work should be the focus of the Advisory Committee, in determining populations most in need. There is \$30,000 that should be spent by the end of February 2003, and this committee should decide if they want to accept this responsibility.

Further, time should be made available to discuss Leadership Training activities for the rest of this year. There is a remaining three or four thousand dollars that must be spent by the end of February 2003. These items will be discussed under "Other Business". The minutes were approved as written.

Announcements

Randy Allgaier announced that CPMC and Health Net have come to an agreement, so the Brown & Toland issue is now resolved. Randy is working on a Medicare handbook for NAPWA. He asked for folks to talk to him if they have any Medicare issues.

Public Comment

There was no public comment.

HIV Consumer Advocacy Project

Richard Bargetto reviewed the September case log. There were four new grievances filed in September against Project Open Hand, Continuum, Lutheran Social Services, and Hazel Betsy. Lutheran Social Services has experienced several problems in the last few months due to turnover issues. The client involved in that dispute is considering an appeal.

Richard spoke with the Housing Committee this week to discuss this important issue. Often times, a client will apply for a Substance Abuse or Mental Health housing program and will not receive appropriate notice if they are denied from the program. Clients receive no formal letter, just a phone call with no reason given. Richard drafted a form for housing providers to use, including a space for agencies to provide a reason for denial, referral and a signature of the authorizing representative. Richard explained that this inconsistency is problematic because clients are not informed of any alternative options.

The Housing Committee's response to this matter was based on their concern that the reasons people are rejected from Substance Abuse or Mental Health programs are due to behavior. Having a written document could expose discriminatory motivation on the part of the agency. The Council could vote on including this requirement in contracts. The group discussed taking this issue to the Standards of Care

housing meeting. An issue as profound as housing deserves more accountability from providers.

Mjay suggested that Richard bring this proposal to the Standards of Care meeting. Discussion ensued regarding the role of the Standards of Care group. The benefit to the client is outweighed by the benefit of the agency. The group decided to bring the proposal to the Standards meeting & the Council can work on incorporating this requirement in contracts.

Prioritization Process and Results - Review

Mjay reviewed the process the Council undertook in prioritization last month. He concluded this committee was useful in their role. Over the year, this committee experienced considerable attendance from consumers expressing their thoughts on services and prioritization. Mjay suggested that there should be a section in the minutes summarizing members of the public's service category priorities when mentioned in meetings. Then those results could be pasted into one document that would be distributed to Council members. Brad suggested this consumer input section be a separate document in addition to the Consumer Rights report. This document would welcome the community, which also would validate their comments. Mjay will follow up with Tricia. Dirk Doepfner suggested that the new consumer input document be distributed on a quarterly basis. Randy Allgaier suggested that an annual report including this information be created to assist with prioritization.

Goals and Objectives 2003

Mjay would like to table this item to the next committee meeting, so that time sensitive issues can be focused on today.

Our Mission - A Discussion

Mjay reviewed the Advisory Committee's mission statement. An individual contacted HRSA regarding the process the SFEMA undertook in their Carry Forward proposals, and contracting activities. He asked for further funding and Carry Forward dollars to be reduced due to his opinion of the Council and the AIDS Office's process in allocating funds. Mjay explained that one voice is not enough for HRSA to take into consideration. Randy and Mjay have worked on writing a letter on behalf of the PLWH Advisory Committee. The letter would include an acknowledgement that consumers must keep the Grantee accountable, but one voice is not enough to represent the spirit of the HIV positive community.

Richard Bargetto reminded the group that Council members are not allowed to lobby HRSA. Randy suggested that the co-chairs approve the letter, but the message come from positive folks on the Council. Dirk offered to write a letter to the BAR. Randy will check on the HRSA lobby issue. Mjay suggested Randy draft the letter from the PLWH Advisory Committee, and will forward the draft to the folks at this meeting. Edits and changes can be sent back to Randy. Much of the letter written by this individual will not be addressed. Instead, the letter will focus on the issue that consumers should be listened to, but not just one consumer. Brad explained that HRSA has asked for clarification on the Council support Carry Forward budget proposal, as they would prefer that funding for Needs Assessments and Grantee Assessments be built into budgets initially.

Co-Chair Nominations and Election

Brad Hume and Mjay Sanders have decided to step down from their positions as co-chairs. The group congratulated Brad on his new position as a Council co-chair. Further, Mjay voiced his enjoyment that he has experienced as co-chair of this committee. He is happy with the path this committee has taken this last year and is excited for the future.

Brad expressed how much he has enjoyed acting as co-chair this last year. He offered his thanks to Mjay. Both Mjay and Brad will continue to attend this committee.

The floor was opened to nominations. Brad nominated Charles Siron because he has shown such significant dedication to the work of the Council over the last year. He has earned this position. Skye seconded. Charles accepted. Mjay nominated Randy Allgaier, as he would bring a wealth of experience that would benefit this committee a great deal. Dirk Doepfner seconded. Randy accepted. The decision was unanimous.

Other Business

The group looked at the future projects worksheet. Mjay has volunteered to work on Policies and Procedures.

As mentioned, the I & E Committee has proposed that this committee oversee future Needs Assessment activities. The responsibilities would include creating an RFP or scope of work, and identifying unmet need. This responsibility would be consistent with this committee's mission statement. Randy explained that this might invoke more participation from other positive folks on the Council. The committee agreed to take on this role. Brad also suggested that the transgender community and the Home Bound population be a focus for the assessment. This committee can bring ideas of what populations should be looked at and then the committee will forward those ideas to Steering.

Next Meeting Agenda

Goals and Objectives - Tricia will provide copies of the Three Year Plan, Goals and Objectives

Leadership Training

Needs Assessment

Adjournment

7:40pm

Approved 11/13/02

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